



Extending goodwill to residents, partners & the world

Community Outreach Support - 2026

Assigned Person: **TBD**

Effective date: **TBD**

1. **Title of position:** Community Outreach Support

2. **Purpose of position:** Help socialize with and reach tenants at the ___{Community}___ to create a sense of community and support.

This will be done by:

- **Interceding:** 1-2 hours per week over 3-7 days for Eden Companies team members, residents, investors, contractors, vendors, lenders, brokers, etc listed on our care matrix along with specific projects, obstacles, and dreams for breakthrough and the progression of the Kingdom among the entire multifamily housing industry in Lexington and beyond.
- **Visiting Residents:** Developing relationships with new tenants by delivering move-in gifts and visiting them from time to time, likely with an invitation to some type of event or local church event/service or to see if there's some type of care that can be offered (Eg. prayer, connection with child care or vehicle servicing, or other ideas on the Care Matrix)
- **Event Coordination:** Assisting the existing Resident Care Specialist (Property Manager) with setting up and planning events for the community on likely a monthly or quarterly basis. This may also include a weekly to bi-weekly small life group study as warranted.

3. **Reports to:** On-Site Resident Care Specialist

4. **Relates closely with:** Residents, Resident Care, Other Res Care Supports

5. **Personal qualities and requirements:**

- Character above all else including trustworthiness, responsiveness & friendliness. A person of the highest character, sharing 100% in our mission and values
- Capable of creating/maintaining a culture of service, love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, & self-control.
- An achiever, hungry, & goal-oriented; loving excellence, not afraid to get their hands dirty & serve others in anyway to accomplish the mission and goals
- Genuinely caring, with a passion to ensure the needs of others are met and their lives are enriched

- Extremely responsive
- A team leader and player, chemistry with the team is a necessity
- A clear communicator with a positive, get-it-done attitude
- A motivator of others and self-motivated
- Resourceful (determined to solve problems when obstacles come up)
- The right personality fit of an outstanding team leader and general experience in aiding others to achieve results yet also humble and teachable, loving to grow and open to new ideas.
- Adept at maintaining processes/systems with a team & reporting on progress
- *A training with City for the Nations, Simple Church, or Alpha is required if something similar has not already been completed.*
- *A monthly meeting with other Res Care Supports is required.*
- *Living onsite is required. (Available as of now: The flats at 2875 or Beamont, The Landing at Malabu, The Landing at Tates Creek. Not at the moment: Flats at Turfland or Fontaine*

6. Compensation:

\$20/hour (assuming ~ 5 hours wk) paid monthly by submitting to accounting@edencompanies.com your name, SSN, mailing address, hours worked, & total due. Eden Companies will forward this to Helping Hands (HH - Eden Companies Chaplains - PB - 32322) so a check will come from Helping Hands. The attached dashboard will be sent to Connor@EdenCompanies.com & Anthony@EdenCompanies.com.

Terms and conditions accepted by:

Contractor/Date

Manager/Date

The monthly dashboard to be filled in:

MONTHLY REPORT ITEMS:	REPORTING FOR MONTH:
Units visited	
Non-Bible study events offered	
Attendance at these events	
Bible studies offered	
Attendance at Bible studies	
Decisions made (salvation, baptism, recommit)	
Stories of other care offered	